

MT. PLEASANT TOWNSHIP

WASHINGTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 2018-C

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MT. PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA, ADOPTING A SCHEDULE OF FEES FOR MUNICIPAL SERVICES AS DESCRIBED IN EXHIBIT A

WHEREAS, Mt. Pleasant Township incurs various costs, expenses and fees in the provision of municipal services; and,

WHEREAS, Mt. Pleasant Township is authorized to establish fees to provide Municipal Services in accordance with all applicable state and local laws, which may be amended from time to time,

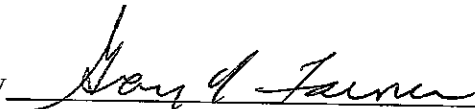
NOW, THEREFORE, be it resolved by the Board of Supervisors of Mt. Pleasant Township at a duly organized public meeting that a fee schedule for the calendar year 2018 as shown on the attached Exhibit "A" is approved and adopted.


RESOLVED by the Board of Supervisors of Mt. Pleasant Township, Washington County, Pennsylvania, this 2nd day of January 2018.

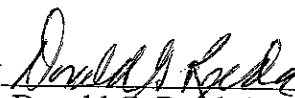
ATTEST:


Secretary

MT. PLEASANT TOWNSHIP

By 
Gary R. Farner, Supervisor

By 
George Rice, Supervisor

By 
Donald G. Reed, Sr., Supervisor

(seal)

**MOUNT PLEASANT TOWNSHIP
FEE SCHEDULE
EFFECTIVE JANUARY 2, 2017**

Residential Building Permits with UCC Inspections

1. Residential New Homes - \$0.25 per square foot of living space
2. Residential Improvements/Renovations/Additions - \$50.00 for the first \$2,000.00, \$2.50. for each additional \$1,000.00
3. Sheds, Garages & Storage Buildings 1000 square feet and above - \$100.00
4. Retaining Walls 4 feet high and above - \$35.00
5. Residential & Commercial Roofing if more than 25% of roof - \$50.00
6. Prefabricated above ground Swimming Pools 2 feet deep or more - \$50.00
7. All In-Ground Swimming Pools - \$75.00
8. Spas & Hot Tubs - \$35.00
9. Decks 30 inches & above (covered &/or uncovered) - \$50.00
10. Fences 6 feet tall and over - \$35.00
11. UCC Fee as Required by Law - \$4.00 per each Building Permit
12. Wood Burning Stoves & Heaters - \$35.00
13. Backup Generator - \$35.00
14. Solar Panels - \$50.00 per installation

Residential Inspection Fees (Current Inspector K2 Engineering)

The standard fees below are listed as an example of what the cost may be. *Each project will be evaluated independently to determine the actual fee.*

1 & 2 Family Dwellings – New Construction	\$650.00
Need to submit building plans	Per Dwelling Unit

1 & 2 Family Additions	\$450.00
Can be less depending on # of inspections needed	Per Dwelling Unit
Depending on the size of the addition you may need building plans	

Mobile/Manufactured/Modular Homes	\$300.00
If there will be a foundation or crawlspace, building plans for such are required	

Accessory Buildings for 1 & 2 Family Dwellings	\$200.00 + \$50.00 each additional inspection
Attached or detached garages, residential storage units and pole buildings more than 1,000 sq. ft.	
Can be less depending on the # of inspections needed	
Need to submit building plans	

In-Ground Swimming Pool	\$200.00
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Above-Ground Swimming Pool	\$100.00
Above-Ground Pool with Deck	\$200.00

Porch (over 30" off the ground)	\$150.00
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Porch with Roof (at any height) ***Need to submit building plans***	\$200.00
Enclosure (Used as living space or as a sunroom)	\$100.00 + \$50.00 each additional inspection

New roof or structural changes to an existing roof
\$100.00
Need to submit building plans

Porch Roof \$100.00
Need to submit building plans

Deck (over 30" off the ground at ANY point) \$100.00
Price can vary depending on # of inspections needed

Deck with Roof (at any height) \$150.00
Price can vary depending on # of inspections needed
Need to submit building plans

Privacy Fence (over 6 ft. tall) \$100.00
Price can vary depending on # of inspections required

► If re-inspections are required or inspection not originally listed, additional fees will be incurred at a rate of \$50.00 per inspection

Commercial Plan Review

1. Application fee - \$25.00
2. Plan review must be completed prior to the issuance of a commercial building permit by the Township's Engineer (Currently K2 Engineering) – Minimum \$300.00 payable in advance as dictated by the scope of the project
Need to submit 3 sets of signed and sealed building plans

Commercial / Industrial Building Permits with UCC Inspections

1. Standard / Typical Business Building - \$200.00 minimum and \$0.50 per square foot
2. Complex / Complicated building - \$500.00 minimum and \$0.75 per square foot (schools, multi-story buildings, etc.)
3. Commercial Improvements/Renovations/Additions - \$75.00 for the first \$2,000.00, \$4.00 for each additional \$1,000.00
4. UCC Fee as Required by Law - \$4.00 per each Building Permit

Commercial Inspection Fees (Current Inspector K2 Engineering)

1. \$60.00 per hour / inspection based on the Building Code Officials (BCO) estimate

List of Inspections:

Footing	Mechanical Rough In	Mechanical Final
Foundation	Electric Service	Life Safety
Sanitary Underground	Energy	Overall Final

Framing	Drywall
Electric Rough In	Electrical Final
Plumbing Rough In	Plumbing Final

► If reinspections are required due to deficiencies being found, additional fees will be incurred at a rate of \$60.00 per hour / inspection

Commercial Zoning Certificate: \$50.00

Commercial Fire / Safety Inspection: \$100.00 (Payable to K2 Engineering)

Land Development Plan Review

1. Application fee - \$25.00
2. Plan review must be completed by the Township's Engineer (Currently K2 Engineering) – Minimum \$300.00 payable in advance as dictated by the scope of the project

NPDES Permit Plan Review

1. Application Fee - \$25.00
1. Plan review must be completed by the Township's Engineer (Currently K2 Engineering) – Minimum \$300.00 payable in advance as dictated by the scope of the project

Stormwater Plan Review

1. Application fee - \$25.00
2. Plan review must be completed by the Township's Engineer (Currently K2 Engineering) – Minimum \$300.00 or actual cost whichever is greater payable in advance.

Extension Fees for Building & Zoning Permits (1 one time extension of original permit for 6 months)

1. Residential Extension Fee - \$25.00
2. Commercial Extension Fee - \$50.00

Zoning Permits (no inspections required)

1. Unattached Garages, Carports & Storage Buildings less than 500 square feet - \$35.00
2. Unattached Garages, Carports & Storage Buildings 500 sq. feet to 999 sq. feet - \$50.00
3. Agricultural Buildings less than 500 square feet - \$35.00
4. Agricultural Buildings 500 to 999 square feet - \$50.00
5. Agricultural Buildings 1000 to 1,499 square feet - \$75.00
6. Agricultural Buildings 1,500 square feet and up - \$100.00
7. Decks (uncovered) under 30 inches off ground - \$35.00
8. Non-Structural repairs / alterations - \$35.00
9. Recreational Cabin Exclusion Form - \$15.00
10. Non-Conforming Structure/Use Registration - \$15.00 each

Zoning Certificates: \$50.00

Certified Zoning Letters: \$25.00 per request

Municipal No-Lien Letter: \$15 per parcel

Fireworks Permits

1. \$35.00 plus \$500.00 Bond

Animals

1. Animal Impoundment Fee – Rate as assessed by the Animal Control Officer

Exotic Wildlife Registration Fee

1. Yearly registration fee - \$10.00 per Animal plus any State fees

Residency Permits (not to be confused with occupancy permits)

1. Rentals - \$10.00 with every new and/or change of rental occupancy

Cell Phone Towers/Antennas

1. Antenna co-habitation or replacement / upgrade - \$500.00 each
2. Building Permit Fee - \$15.00 per Vertical Foot
3. Inspection fee at the commercial inspection fee rate with the number of inspections determined after the plan review

Demolition Permit Fee

1. \$50.00 each

Sign/Zoning Permits

1. Signs that are 12 square feet or less - \$25.00 (Political signs are exempt but must be removed within 30 days of election)
2. Signs that are over 12 square feet, and under 75 square feet - \$50.00
3. Signs that are over 75 square, and under 150 square feet - \$75.00
4. Signs that are over 150 square feet to 300 square feet - \$100.00

Wind Energy Systems, Small

1. \$100.00 each
2. Inspection fee at the commercial inspection fee rate with the number of inspections determined after the plan review

Cancellation of Permits:

- I. Any approved Building Permit can be canceled up to 6 months following issuance - \$50.00 Cancellation Fee

Grading, Filling, Excavating Permit per Cubic Yards with Inspection

**A Surety bond of 50% of the estimated cost of construction is required on all projects of 30,000 cubic yds and above.*

**Inspections billed at the rate of \$100/hr. with an up front inspection fee of \$300 required.*

Up to 1,000	= \$ 80.00
1,001 – 5,000	= \$230.00
5,001 – 10,000	= \$355.00
10,001 – 20,000	= \$540.00
20,001 – 30,000	= \$725.00
30,001 – 40,000	= \$885.00
40,001 – 50,000	= \$1,070.00
50,001 – 100,000	= \$1,565.00
100,001-150,000	= \$2035.00
150,001-200,000	= \$2,510.00

Seismic Testing \$500.00 per occurrence.

Oil & Gas Well Drilling \$1,000.00 permit fee per well pad.

Temporary Uses: \$500.00 per location per time allotment
 Oil & Gas Supervisory Trailers: \$500.00 per trailer per location.

Subdivision Plan Review

1. Minor Subdivision (1 – 2 Lots) - \$240.00 or actual cost incurred by the Township, whichever is greater.
2. Median Subdivision (3 or 4 lots) - \$320.00 or actual cost incurred by the Township, whichever is greater.
3. Major Subdivision (5 or more lots) - \$560.00 plus \$25.00 for each lot in excess of 6 lots or actual cost incurred by the Township, whichever is greater.
4. Mobile Home Park - \$560.00 or actual cost incurred by the Township, whichever is greater.
5. Site Plan Review - \$300.00 or actual cost incurred by the Township, whichever is greater.

Forestry Permit

1. Application Fee - \$50.00

Mobile Home Removal Permits

1. Each mobile home that is being removed from the township - \$35.00

Buildings & Unsafe Structure Appeals*

1. Residential- \$400.00 or actual cost incurred by the Township, whichever is greater
2. Others-\$500.00 or actual cost incurred by the Township, whichever is greater

Conditional Use Application & Appeal Hearings*

1. Residential - \$400.00 or actual cost incurred by the Township, whichever is greater.
2. Others - \$500.00 or actual cost incurred by the Township, whichever is greater.

Uniform Construction Code Appeals*

1. Residential - \$400.00 or actual cost incurred by the Township, whichever is greater.
2. Others - \$500.00 or actual cost incurred by the Township, whichever is greater.

Zoning Variance Appeals*

1. Residential - \$400.00 or actual cost incurred by the Township, whichever is greater.
2. Others - \$500.00 or actual cost incurred by the Township, whichever is greater.

Re-zoning Application & Appeal Hearings*

1. \$1,000 or actual cost incurred by the Township, whichever is greater.

Special Exception Application & Hearing*

1. Residential \$400.00 or actual cost incurred by the Township, whichever is greater.
2. Others - \$500.00 or actual cost incurred by the Township, whichever is greater.

Curative Amendment Application*

1. \$2,500 or actual cost incurred by the Township, whichever is greater.

** Administrative costs of Township employees to be charged at \$25.00 per hour for each type of Appeal Hearing **

Outside Consultants / Professionals Fees***

1. Per the current billing schedule of consultants / professionals

**Subdivision & Land Development Ordinance, Zoning Ordinance & Comprehensive Plan
Comprehensive Plan not Available on CD**

1. \$30.00 each hardcopy of the Comp. Plan if picked up at the Township building
2. \$35.00 each hardcopy of the Comp. Plan if mailed to recipient (payment must be made in full prior to shipping)
3. \$5.00 each CD (ZO & SALDO on one) if picked up at the Township building
4. \$10.00 each CD if mailed to recipient (payment must be made in full prior to shipping)
5. \$5.00 each color Zoning Map, if larger than a 8.5x11 (Shipping \$2.00 extra)
6. \$3.00 each black & white map. If larger than a 8.5 x11 (Shipping \$2.00 extra)

Alternate Sewage Systems

► *Due at the time of submitting the application / agreement:*

- | | |
|--|---------------------------------------|
| 1. Administration Fee (non-refundable) | \$100.00 |
| 2. Escrow Account – Separate Check | 10% of Equipment & Installation Costs |
| 3. Escrow Account shall not fall below | \$1,000.00 |
| 4. Property Owner shall replenish the amount
of the escrow account within 30 days if falls
below the stated amount of \$1,000.00 | 10% full amount of original escrow |

Holding Tanks

1. Application Fee – Paid directly to the Washington County Sewage Council (WCSC)

2. Administration Fee (non-refundable) - \$100.00
3. Escrow Account (**Separate Check**) – 10% of the total cost of the unit plus installation (in the form of a personal check or security bond)
4. Annual Renewal Permit Fee - \$25.00

Road Bond Permits

Types 1 & 2 Road Bond Amounts :

1. Unpaved Township Roads- \$6,000.00/ mile
2. Paved Township Roads- \$12,500.00/mile
3. Paved to revert to a lesser condition - \$50,000.00/mile

Type 3 Road Bond Amount:

1. \$10,000.00 for all municipal roads (lightly traveled)

Application Fee:

2. \$100 Application Fee

Blanket Road Bond Permit

1. \$150.00 Application Fee
2. Bond amount minimum \$500,000.00 *To be handled on as case-by-case basis.*

Road Maintenance Agreement \$100.00 includes initial inspection.

Driveway Permit

- a. **Residential** -\$15.00 Application Fee
 \$25.00 Permit Fee (includes site measuring & inspection)
 \$40.00 Total Fee

Road Encroachments

- a. **Residential** -\$15.00 Application Fee
 \$25.00 Permit Fee
 \$40.00 Total Fee

- b. **Commercial / Utilities** - \$100.00 Application Fee
 \$150.00 Inspection Fees
 \$250.00 Total Fee

Surface Openings – IN ADDITION TO THE ENCROACHMENT FEES

1. Opening in Pavement or Shoulder - \$ 55.00 *per each 100 foot increment*
2. Opening outside Pavement or Shoulder - \$25.00 *per each 100 foot increment*
3. Opening in Pavement less than 36 sq ft.(as in Service Connections) - \$50.00
4. Opening in Shoulder less than 36 sq ft.-\$25.00
Opening Outside Pavement & Shoulder-\$25.00 (if occupies 2 or more streets higher price charged.)

Utilities – IN ADDITION TO THE ENCROACHMENT FEES

1. Crossings- \$150.00 per line (examples-overhead triples, conveyors etc)
2. Above Ground Utilities- \$75.00 per line
3. Additional Above Ground Connection Facilities-\$10.00 per line

Road Encroachment / Road Bond / Driveway / Misc.

1. Extension Fee- \$50.00 (One time 6 month maximum extension – includes 1 inspection)
2. Cancellation Fee - \$25.00 (a one time cancellation of a road encroachment permit if not used and cancelled within 6 months of issuance)

Road Inspection Fees – FOR ANY PERMIT AS DEEMED NECESSARY

\$25.00 per inspection – Billed in 1 (one) hour increments.

New Address Requests (if not obtained in a building permit)

1. Per address requested - \$25.00

Junkyards & Junk Dealers

1. Transfer of License- \$100.00
2. New License Fee- \$100.00
3. License Yearly Renewal- \$100.00

Solicitations for Profit:

1. Per person traveling on foot - \$15.00
2. Per vehicle (includes 1 person) - \$25.00
3. Per vehicle each additional person - \$15.00 each

Records Request (Sunshine Act)

1. Actual cost of duplicating the record per schedule of cost below **prepayment if \$100.00 or more**
2. If documents are requested to be mailed, all costs of postage shall be assessed

Taxation (Fees to be retained by the Tax Collector)

1. Tax Collector Certification Letters - \$15.00
2. Tax Collector Tax Duplicate Bill - \$5.00

Pavilion Rentals

1. Refer to Park Rules Sheet (Determined by park location and if a resident or non-resident)

2. Refundable Deposit Fee of \$50.00 per rental, per park *if no damages are found*

Miscellaneous Fees:

1. Codification Manual- Aprox. \$250.00 (*Based on General Code cost which can change*)
Manual can not be shipped – must be picked up in the office
2. Codification Manual on CD - \$20.00 if shipped - \$25.00
3. Paper Copies, Black and White - \$0.25 per page per side
4. Paper Copies, Color - \$0.50 per page per side
5. Faxes - \$1.00 per page per side
6. Disk, each (if available) - \$5.00 **A new disc is required for each request to guard against computer viruses**
7. Township Records - \$0.25 per page per side (per Open Records Act)
8. True and Correct Certifications with Municipal Seal - \$1.00 per record
Separate certification is required for each request
9. Complaint Reports - \$10.00
10. Accident and/or Incident Reports - \$15.00
11. CPA Audit Reports - \$25.00
12. Maps - \$3.00 (Black & White)
13. Maps - \$6.00 (Color)
14. Historical Library Books - \$10.00
15. Returned Check Fee - \$25.00

Above fees are subject to postage & shipping / handling charges if mailed

* ALL FEES MUST BE PAID IN ADVANCE AND ARE MADE PAYABLE TO MOUNT PLEASANT TOWNSHIP. ADDITIONAL LEGAL, ENGINEERING OR INSPECTION FEES WILL BE BILLED AT THEIR CURRENT HOURLY RATE FOR SUBSEQUENT REVIEWS OR INSPECTIONS.

***DEVELOPERS AND/OR CONTRACTORS ARE ALSO RESPONSIBLE FOR ANY LEGAL OR ENGINEERING FEES/EXPENSES THAT MAY BE INCURRED BY MOUNT PLEASANT TOWNSHIP IN ORDER TO INSURE COMPLIANCE WITH TOWNSHIP ZONING AND SUBDIVISION ORDINANCES AND THE UNIFORM CONSTRUCTION CODE (UCC)

Adopted January 2, 2017

MOUNT PLEASANT TOWNSHIP
WASHINGTON COUNTY PENNSYLVANIA

RESOLUTION NO. 2018-B

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MOUNT PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA, APPOINTING WASHINGTON FINANCIAL BANK AS THE DEPOSITORY FOR MOUNT PLEASANT TOWNSHIP FUNDS FOR THE YEAR 2018.

Washington Financial Bank is hereby appointed the depository for Mount Pleasant Township funds for the year 2018.

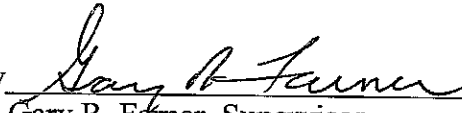
Resolved by the Board of Supervisors of Mount Pleasant Township, Washington County, Pennsylvania this 2nd day of January 2018.

ATTEST:



Secretary

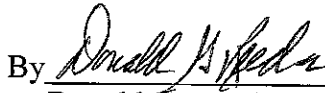
MT. PLEASANT TOWNSHIP

By 

Gary R. Farmer, Supervisor

By 

George Rice, Supervisor

By 

Donald G. Reed, Sr., Supervisor

(seal)

MT. PLEASANT TOWNSHIP

WASHINGTON COUNTY, PENNSYLVANIA

RESOLUTION NO. 2018-D

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MT. PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA, AUTHORIZING THE TOWNSHIP MANAGER TO APPROVE OPERATING DISBURSEMENTS THAT MAY BECOME DUE AND PAYABLE PRIOR TO BOARD OF SUPERVISORS' OFFICIAL REVIEW AND APPROVAL.

WHEREAS, Article VII, Section 704 of the Commonwealth of Pennsylvania Second Class Township Code specifies that the Township Treasurer shall pay out all moneys of the Township only on direction by the Board of Supervisors; and,

WHEREAS, the Mt. Pleasant Township Board of Supervisors officially approves expenditures of the Township at its public meetings normally held on the fourth Wednesday of each month; and

WHEREAS, Article XIII, Section 1301 of the Commonwealth of Pennsylvania Second Class Township Code allows the Board of Supervisors to delegate any of it's non-legislative powers and duties to the Township Manager,

NOW, THEREFORE, be it resolved that the Board of Supervisors of Mt. Pleasant Township delegates to the Township Manager the authority to approve and release disbursements which become due and payable in the intervals between public meetings in such amounts as may be necessary to pay the following:

1. Salaries and wages of employees of Mt. Pleasant Township,
2. All other usual and ordinary expenses in amounts up to and including \$25,000 each.

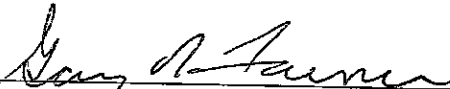
A report of all such disbursements approved and released by the Township Manager will be submitted to the Board of Supervisors at its next scheduled public meeting.

RESOLVED by the Board of Supervisors of Mt. Pleasant Township, Washington County, Pennsylvania, this 2nd day of January 2018.

ATTEST:


MT. PLEASANT TOWNSHIP


Secretary

By 
Gary R. Farner, Supervisor

By 
George Rice, Supervisor

(seal)

By 
Donald G. Reed, Sr., Supervisor

MOUNT PLEASANT TOWNSHIP

WASHINGTON COUNTY, PA

RESOLUTION NO. 2018-A

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MOUNT PLEASANT TOWNSHIP, WASHINGTON COUNTY, PA, APPOINTING CYPHER & CYPHER AS THE TOWNSHIP AUDITORS

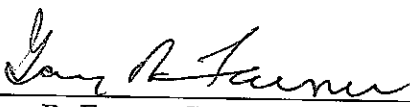
Cypher & Cypher is hereby appointed to perform the 2017 Mount Pleasant Township Audit in accordance with the Second Class Township Code and not to exceed \$6,500.00.

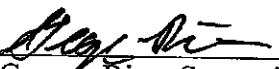
Resolved by the Board of Supervisors of Mount Pleasant Township, Washington County, Pennsylvania this 2nd day of January 2018.

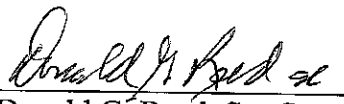
ATTEST:


Secretary

MT. PLEASANT TOWNSHIP

By 
Gary R. Farner, Supervisor

By 
George Rice, Supervisor

By 
Donald G. Reed, Sr., Supervisor

(seal)