

## Mt. Pleasant Twp. Municipal Authority

### Meeting Minutes

**July 5, 2017 7:00 PM Mt. Pleasant Twp. Meeting Room**

In attendance:

Board Members; Paul Battista, George Yonker, Jim Englert

Solicitor; Eric Betzner

Engineer; John Mowry

Twp. BOS Chair Gary Farner, Twp. Mgr. Erin Sakalik

Residents; Wayne Roth

### **Call Meeting to Order with the Pledge of Allegiance**

**Secretary's Report:** Review Minutes from the May 3, 2017 meeting.

GY motioned to accept, JE 2<sup>nd</sup> all in favor

**Correspondence:** See 2<sup>nd</sup> Page

### **Treasurer's Report:**

1. Present bills any to be paid
2. Discussion on closing WFB accounts and merge them into one account at FNB. George will work on this.
3. 2016 Audit presented, prepared by Houston & Associates, all is well.
4. George & KLH met to confirm the \$100 discrepancy that was discussed at the May meeting. Issue resolved, due to an accounting error.
5. George asked "How will he move funds from the Line of Credit to our FNB Checking account?" JM @ KLH suggested that the Engineer would prepare a requisition for funds, the board would vote on it. Once approved, submit the requisition to FNB to move the funds.  
PB Motioned to accept, JE 2<sup>nd</sup>, all in favor

### **Solicitor's Report:**

1. Eric talked about the ROW process and public meetings.  
GY motioned to accept JE 2<sup>nd</sup>, all in favor

**Engineer's Report:** See attached report.

1. **McCarrell Pump station location.** KLH needs to contact the Washington County Conservation District to talk with them about how they would like to handle the storm water from the pump station. Possibly channel it into the current retention pond next to the batting cages.
2. **Right-of-Entry** to a few properties is still needed for Geo-Testing. John will forward Paul a list of those properties to contact. In discussion the list included, Yonoski in Southview, Sherik in Westland, Mt. Pleasant Twp. Fire Department, Mt. Pleasant Twp. Office/Maintenance Property.

3. **Ag Security Act** properties that would be impacted.
  - a. Erin will forward a list to John
  - b. Paul will look up the list that he has from the past
  - c. John will check his drawings to see what he comes up with.
  
4. **LSA Grant – On Lot Survey**
  - a. KLH anticipates to start this study late July into August
  
  - b. KLH will contact the Twp. office to notify them of the dates they will be working in the Twp.

PB motioned to accept, GY 2<sup>nd</sup>, all in favor

**Citizen's Comments:** Please be respectful of others when speaking and limit your comments to 5 minutes.

No Comments

**Old Business:**

1. Board vacancy, possible members?
  
2. Public ROW Meeting Format & Schedule discussion (proposed schedule attached)
  
3. 2016 Audit was presented, All is good. This needs advertised. George ask Erin if she could take care of this for him. Erin agreed
  
4. Administrative Assistant / Job Description (attached) discussion was held in Executive Session.

GY motioned to accept, PB 2<sup>nd</sup>, all in favor

**New Business:**

1. Approve Bills to be paid
  - a. KLH \$286.00 to prepare the LSA bid proposal.
  - b. Higbee Insurance, Property & Government Officials \$2,735.00

GY motioned to approve, PB 2<sup>nd</sup>, all in favor

**Next meeting: August 2<sup>nd</sup>, 2017**

**Adjourn:**

JE motioned to adjourn, GY 2<sup>nd</sup>, all in favor