

Mt. Pleasant Twp. Municipal Authority

Meeting Minutes

May 3, 2017 7:00 PM Mt. Pleasant Twp. Meeting Room

In attendance:

Board Members; Paul Battista, George Yonker, Jim Englert

Solicitor; Eric Betzner

Engineer; John Mowry, Bryan Churilla

Residents; Wayne Roth, Donnise Tatano.

Call Meeting to Order with the Pledge of Allegiance

Secretary's Report: Review Minutes from the April 5, 2017 meeting.

JE motioned, GY 2nd all in favor

Correspondence:

1. YC&L Retainer invoice (Emailed)
2. KLH Retainer Invoice
3. Crown Castle Insurance Certificate
4. Washington Financial General Fund & Savings Account statements
5. Heritage Public Library, Donation request.
6. Landmark Dividend, solicitation to purchase Cell Tower Lease.
7. Clear Concepts, KLH New Letter

Treasurer's Report:

1. Present bills any to be paid
2. Line of Credit has been approved and closing happened April 26, 2017,
3. KLH Invoices that were approved for payment at our April meeting (\$508,055.55) were drafted from the Line of Credit.
4. Motion to set up FNB Checking Account (acted on under new business)
5. GY stated that his records and KLH invoice did not match. It was agreed to that George would visit the KLH office in Robinson to meet with KLH controller & John Mowry. They would set up a day & time.

PB motioned to accept, JE 2nd, all in favor

Solicitor's Report:

1. Eric discussed their invoice to write the letter of competency for the FNB Line of Credit. \$168.50

GY motioned to accept JE 2nd, all in favor

Engineer's Report:

1. Westland, Southview, & Hickory Projects – Designs

- a. KLH is working on finalizing the design
- b. There was discussion regarding the McCarrell Pump station location. KLH needs to contact the Washington County Conservation District to talk with them about how they would like to handle the storm water from the pump station. Possibly channel it into the current retention pond next to the batting cages.

2. LSA Grant – On Lot Dye Testing

- a. KLH anticipates to start this study in July
- b. The Authority must provide copies of proof of advertisement, proposals received, and the evaluation forms to the Redevelopment Authority, Kerry Fox. Paul will send Bryan evaluation, Eric will send Byran advertisement and Bryan has a copy of the proposal. Bryan will submit forms to RD/Kerry Fox.
- c. KLH will contact the Twp. office to notify them of the dates they will be working in the Twp.

3. PennVest Funding

- a. PennVest meeting was held Feb. 23, 2017 Paul & John attended. JE motioned to accept, GY 2nd, all in favor

Citizen's Comments: Please be respectful of others when speaking and limit your comments to 5 minutes.

Donnise Tatano attend to gather information for her boss Dennis Sluciak who owns property along 519 before Westland.

Old Business:

1. Board vacancy, possible members?
2. Sign FNB Commitment Letter, PB & JE signed, forwarded to Twp. office for additional signatures.
3. Discussion on the upcoming Public Meetings related to ROW. Eric suggest that the meeting need some planning attention sooner rather than later. A tentative schedule was discussed as follows:
 - a. September 6th after our regular MA meeting we will hold a general public meeting to review the scope of the project.
 - b. Schedule meetings for Southview & Westland designs
 - c. October 4th Hold regular MA meeting then hold the Hickory design meeting

New Business:

1. Approve Bills to be paid
 - a. YC&L \$168.50
 - b. Clark Hill, PLC Letter of Credit bond work \$13,400.14GY motioned to approve, JE 2nd, all in favor

2. Administrative Assistant discussion / Executive Session
 - a. We got a response that utilizing the Twp. would be a conflict with her Twp. secretary duties.

 - b. Discussion was had that we really need an Admin. person rather than a manager at this time.

 - c. It was discussed that we develop a job description for the position and then meet with the Twp. BOS to see if they have any suggestions.

3. A motion was made by PB that we move funds in our WFB General Fund & Savings Account to the new FNB General Fund Account per our agreement with FNB related to the Line of Credit.
PB motioned, GY 2nd, all in favor

4. Heritage Library requested a donation from the MA.
 - a. Denied due to lack of a motion.

5. George presented a list of questions from Houston & Associates regarding our audit. Questions were answered and George will reply to Houston & Associates.

Next meeting:

June 7, 2017 *This meeting will not take place due to a lack of a quorum.*

July 5, 2017

Adjourn:

GY motioned to adjourn, JE 2nd, all in favor