Mt. Pleasant Twp. Municipal Authority
Meeting Minutes

April 5, 2017  7:00 PM   Mt. Pleasant Twp. Meeting Room

In attendance:
Board Members; Paul Battista, George Yonker, Jim Englert
Solicitor; Eric Betzner
Engineer; John Mowry
Residents; Wayne Roth.

Call Meeting to Order with the Pledge of Allegiance

The board held an Executive Session before our April 5th, regular meeting to open and evaluate the bids for the On Lot Sewer Survey.

Secretary’s Report: Review Minutes from the March 1st, 2017 meeting.
GY Motioned to accept, JE 2nd, all in favor

Correspondence:
KLH Retainer Invoice
YCL Monthly Retainer (Emailed)
US Census Bureau, 2017 Census of Governments
PA Auditor General, Questionnaire on Pension Plans.
Cell Tower Lease solicitation
LSSE News Letter
PA Municipal Authority Regional Dinner invite

Treasurer’s Report:
1. Acknowledge deferred/outstanding invoices from KLH
2. Present bills any to be paid
3. FNB is looking for the MA Depository Account.
PB Motioned to accept, JE 2nd, all in favor

Solicitor’s Report:
1. 2015 LSA Grant for On Lot Dye Testing Bid.
2. Discussion on the Line of Credit
GY Motioned to accept, JE 2nd, all in favor

Engineer’s Report:
1. General Update Report submitted
JE Motioned to accept, GY 2nd, all in favor

Citizen’s Comments: No Comments offered

Old Business:
1. Board vacancy, possible members?
New Business:

1. **Approve Bills** to be paid,
   a. YCL $168.50 for On Lot Bid prep
   b. OR $361.72 Bid Ad
   c. KLH $245,200.00 ROW Work
   d. KLH $262,855.55 Balance due on the design contract

GY Motioned to Pay Bills, PB 2nd, all in favor

2. **On Lot Sewer Dye Test Survey**, Board held an Executive Session prior to the April 5th, 2017 meeting to evaluate the 2 bids that we received. A scoring system was used to evaluate the firms Qualifications & Experience of Staff along with Compensation of the bid amount.
   - HMT & Associates scored 87 points out of 95, $40,700
   - KLH Scored 90 points out of 95, $30,000

PB Motioned to Award the bid to KLH, GY 2nd, all in favor

3. **Line of Credit Resolution**, The resolution was read by Paul Battista.
   PB Motioned to accept, GY 2nd, all in favor

PB called an Executive Session to discuss hiring.

4. **Administrative Help discussion**. The board went into executive session to discuss the possibility of hiring an Administrative Assistant to 1) Take & prepare minutes, 2) Make bank deposit, present bills to be paid, write check. 3) Check would be signed after bills are approved. Method of compensation (Employee of the Twp. or Independent Contractor) and the compensation amount were discussed.

**Adjourn**: GY Motioned to adjourn, JE 2nd, all in favor.