

MOUNT PLEASANT TOWNSHIP Park Reservation Policy

There are located within the Township of Mount Pleasant, Washington County, Pennsylvania, public parks that contain public recreation pavilions.

The Board of Supervisors has established and sets the following policy(s) for reserving and renting of the Township Park Pavilions; and

1. Pavilions are available for use by the general public, subject to all Mount Pleasant Township Park Rules and Regulations and any other applicable laws and regulations; and
2. Pavilions are generally available for reservations or rental from the very first weekend in May, through the last weekend in September of the calendar year. (Depending on the circumstances and use, other dates may be available with approval and subject to staffing availability); and
3. The reservations may be made starting at a date specified by the Board of Supervisors at the Annual Reorganization Meeting, subject to and in accordance with the following procedures:
 - a. The person making the reservation shall be deemed the responsible party and must be 18 years of age or older.
 - b. The person making the reservation must provide the applicable information to the Township Staff including, but not limited to the Contact Person, Phone Number, Address of Contact Person, Number of Persons expected, Date Desired and brief description of their Event or Function.
 - c. The responsible party must submit payment of the reservation or rental fee as established by the Board of Supervisors within ten (10) days of making said reservation, or the reservation will expire. (This fee is for reserving and use of the pavilion, and does not reserve the ball field or other park amenities.)
 - d. The responsible party must submit a refundable deposit payment for the pavilion rental in an amount established by the Board of Supervisors at the time the reservation payment is made. Once the pavilion and surrounding area is deemed to be left in good condition the refund will be returned either by mail or in person if paid by check and *only* in person if paid by cash.
 - e. Reservations may be made in person at the Township Office, located at 31 McCarrell Road, Hickory, PA 15340, or by calling (724) 356-7974 during normal business hours, Monday through Friday from 8:00 a.m. until 4:00 p.m.
 - f. Refund Policy: The Township will refund the fee paid, only under the following circumstances:
 1. In the event that the Township closes the park for an emergency, safety or other reasons.

2. In the event that the responsible party requests in writing, a cancellation of the reservation or rental, not less than thirty (30) days prior to the date of the reservation or rental. A partial refund equal to one half (1/2) of the fee paid for the rental may be refunded in the event the request is received in writing not less than fifteen (15) days prior to the date of the reservation or rental.
- g. The Board of Supervisors reserves the right to deny any party, or group to reserve, or rent a pavilion based on their past history or conduct while using the Township's facilities.
- h. All current Mount Pleasant Township Park Rules and Regulations remain in effect, along with any other agency's rules and regulations.
- i. Township Staff will provide the applicant with a copy of the most recent Park Rules and Regulations.

Adopted this 3rd day of January, 2011 at a duly advertised public meeting of the Board of Supervisors of Mount Pleasant Township.